

**METHOW VALLEY IRRIGATION DISTRICT
REGULAR MEETING
July 8, 2024
Twisp, Washington
MINUTES**

Director Zahn called the meeting to order at 6:08 p.m. Present were directors Chris Zahn, Mark Edson, and Deanna Melton, and secretary Sandra Strieby. Wilson Wooschlager joined for the discussion of insurance coverage.

Insurance coverage: Wilson Wooschlager answered questions, primarily about director liability for decisions made as directors. He will address concerns raised by MVID and can also review draft contracts, employee handbook, etc., and provide templates. CIAW/Clear Risk Solutions offers training at no cost; Wilson will send a list of topics covered. The secretary will forward Wilson's contact information to the directors.

Agenda review: Director Melton recommended postponing discussion of the small works policy and procedures and rules amendments until the district's attorney has commented. The secretary will ask Wilson Wooschlager to review the draft small works provisions.

Director Edson reported that he attended a meeting regarding improvements to the fish bypass at MVID's headworks. WDFW has asked that MVID pay for the pipe required for a second sluice pipe. The estimated cost is \$33,000 plus tax. MSRF will need MVID's decision on July 9. Following discussion, the directors agreed to pay for the pipe on the condition that MSRF/WDFW install and connect it, and provide the basis for deciding to use 12" pipe. They also asked the secretary to find out whether TU has any extra pipe that could be used. The secretary will convey that information to Brian Fisher at MSRF.

Minutes—June 10, 2024 regular board meeting and May 7, 2024 special board meeting: Director Zahn moved to approve the minutes of the June 10, 2024 regular board meeting. Director Melton seconded; the motion carried. Director Zahn moved to approve the minutes of the May 7, 2024 special board meeting. Director Edson seconded; the motion carried.

Treasurer's report: The secretary presented the treasurer's report for the month ending June 30, 2024. The ending balance in the General Expense fund was \$40,127.35. The ending balance in the General Investment fund was \$370,837.60.

Vouchers: The secretary presented payroll voucher claims 07.08.24_01 through 07.08.24_03 in the amount of \$6,311.37 and vendor voucher claims 07.08.24_04 through 07.08.24_15 in the amount of \$5,388.52. Following review of the claims, director Zahn moved to approve the voucher requests. Director Melton seconded; the motion carried.

Small works policy and procedures: The directors postponed further discussion until the district's attorney has commented.

Rules amendments: The directors postponed further discussion until the district's attorney has commented.

Caputo connection: Following discussion, the directors agreed informally to install a valve in the fall. They do not expect to equalize the parcel since the owner is receiving and using water from a neighbor's line. The secretary will confirm the plan with the watermaster.

Aspect Contract Change: Director Zahn moved to accept Amended Contract Change No. 16 with Aspect Consulting. Director Melton seconded; the motion carried. Director Zahn signed the amended contract change document.

CIAW Board of Directors election: Director Zahn moved to authorize the secretary to vote for the four incumbents who are running for re-election to CIAW's board of directors. Director Melton seconded; the motion carried.

Whalen termination of easement: Mr. Whalen has mailed a signed and notarized termination of easement document but the secretary has not received it. The secretary does have a pdf. Director Zahn moved to authorize the board president to sign the original document when it arrives, or the pdf if the district's attorney says that will be sufficient. Director Melton seconded; the motion carried.

TU site visit and special meeting: The directors confirmed that they would like to attend TU's site visit, now scheduled for July 24, and asked the secretary to plan a special meeting for the purpose.

Reports, updates, and questions

- The secretary will ask Wilson Wooschlager for guidance on disposing of surplus materials.
- The directors talked about how to handle situations in which landowners question the irrigable area defined during the 2016 piping project. The secretary will post the irrigable area map book created by Aspect Consulting on the district's web site.
- Director Zahn explained why the pumps supplying land west of the Methow River malfunctioned and steps being taken to correct the problem.
- The directors discussed the difficulty in learning about plans for modifications to MVID's headworks, and asked the secretary to call MSRF about giving MVID proper notice of meetings.
- The directors discussed the gate that is often left unlocked at the headworks, and asked the secretary to inform the Barkley Irrigating Company that the gate will be kept locked for safety reasons and in accordance with MVID's easement agreements with WSDOT.

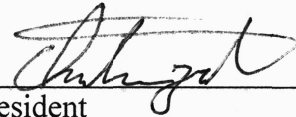
Member concerns: no member concerns were presented.

Director Zahn adjourned the meeting at 8:23 p.m.

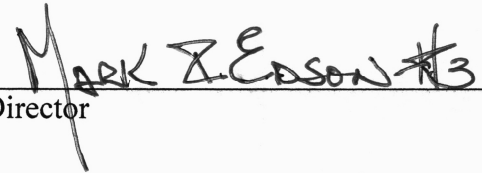
Passed and approved this 12th day of August, 2024.

ATTEST:


Secretary


President

Director


Director

